

St. Thomas School
Wednesday, September 7 2011
Meeting Minutes

Susan Cler called the meeting to order at 6:20 PM and Mrs. Roche led a prayer.

Sixteen members were present.

Wendy Carmien made a motion to approve the minutes from the May meeting. Tiffany Dodd seconded. They were voted on and approved.

The printed treasurer's report showed an ending balance in June of \$7,433.44 and was also, approved.

OLD BUSINESS

1. **End of the Year Party**—The only money spent was on the inflatables. Everything else was donated. It was suggested that the cotton candy and sno-cone machines start running earlier and that a shift schedule be used for workers. The kids had fun, and it was a success.
2. **Budget approval**—The budget was approved in May.
3. **Boo Hoo Breakfast**—Kim Hile organized this. It was attended mainly by new parents and suggestions were made to have veteran parents join in to meet new parents and to send invitations to the eighth grade parents since it is their child's last year.
4. **Committees**
 - Market Day—Tiffany Dodd
 - Box Tops—Lainey Schmidt
 - Teacher Luncheons—Room mothers (Susan Cler will contact them with the dates they are responsible for)
 - Boo Hoo Breakfast—Kim Hile
 - Weiner Roast—people signed up at Fee Day
 - Teacher Appreciation Week—people signed up at Fee Day
 - End of the Year—people signed up at Fee Day

NEW BUSINESS

1. **Schwann Sale**—They no longer offer a 20% profit unless you get \$3,000 in sales, which we did the last time. You make 10% profit if you earn at least \$750. Tiffany Dodd suggested a sale on Friday, Nov. 11 from dismissal until 6:00 PM. All we have to do is promote it—focus on holiday shopping and gift certificates. Consensus was to go ahead with this.

2. **Weiner Roast**—The date will be Saturday, September 24 at 6:00 PM. Bridgett Bollman will contact Tina Hughes about a hayrack and cookers. Susan Cler will make a flyer with a RSVP portion and will also contact the people who signed up to help to purchase supplies.
3. **Teacher Requests**—Discussion was held regarding whether teachers could request classroom needs out of the money set aside for each homeroom teacher for field trips.

From PTO, homeroom teachers receive \$200 in May for start up money, teachers of specials receive \$100. Eighteen hundred dollars is in the budget for field trips/classroom needs, but specific amounts have not been allocated for specific teachers. It was voted on and approved to allocate \$100 per homeroom (2 preschool classes, K/1, 2/3, 4/5, 6/7, 7/8) plus specials (PE, Music, and Spanish) for field trips/classroom needs. The remaining \$800 would be available for special requests from teachers. At our next meeting we will discuss how to handle the special requests.

A letter of request was presented from Mrs. Lueth requesting two pairs of two-way radios so that PE, preschool, and aftercare could communicate when they are outside of the building (\$100). Dana Scaff (aftercare director) did not think she needed them for aftercare. It was mentioned that cell phones could be used. A couple of people said they had sets at home they would be willing to donate. It was decided to try the donated ones and see how that works.

Parents in attendance received coupons so their students could wear a non-uniform shirt to school tomorrow.

The next meeting date is Wednesday, November 9 at 6:15 PM.
The meeting adjourned at 7:07 PM.

Respectfully submitted,

Ann Case, Secretary